

COMMERCIAL PERMIT APPLICATION 2/2017

Including but not limited to: New Construction, Remodeling, Fire Suppression, Fire Sprinkler Electrical, Sheds (over 200 sq ft), Gas Piping/HVAC, Digital Billboards, Demolition

NOTICE: ARCHITECTURAL, ELECTRICAL, MECHANICAL, FIRE SUPPRESSION, FIRE ALARM, ETC. ALL REQUIRE A SEPARATE APPLICATION TO BE SUBMITTED AND WILL BE ISSUED A SEPARATE PERMIT NUMBER. Building Use & Occupancy Classification, Construction Type, HVAC Permits, Property Address/Location, Project Description, Estimated Construction Cost, Moraine Property/Site Owner, Tenant, Contractor and Sub-Contractor sections must be completed upon submittal or application WILL NOT be accepted. Two sets of detailed drawings must be submitted with this application along with a site plan. Contractor registration requirements must be met and both registration fees and permit fees must be paid at the time of submittal (please call the office before submitting to confirm what your permit fees will be). **CONTRACTORS AND SUB-CONTRACTOR(S)** are required to complete an annual registration. The registration requires a \$40.00 processing fee that is waived if the contractor or sub-contractor is located in the City of Moraine, a copy of your Certificate of Liability Insurance and Workers Compensation along with completing the entire General Contractor/Sub-Contractor sections of this application. **THERE IS NOT A SEPARATE APPLICATION FORM FOR THE REGISTRATION.** Thank you!

Applicant Name (please print) _____

Phone # _____

Applicant Signature (Yes, I have read everything contained in this NOTICE Section and acknowledge what is needed to submit application for permit) _____

Building Use & Occupancy Classification

(per 2007 Ohio Building Code) Please Circle One

Assembly	A-1	A-2	A-3	A-4	A-5
Business	B				
Educational	E				
Factory Industrial	F-1	F-2			
High Hazard	H-1	H-2	H-3	H-4	H-5
Institutional	I-1	I-2	I-3		
Mercantile	M				
Residential	R-1	R-2	R-3	R-4	
Storage	S-1	S-2			
Utility/Misc.	U				

Const. Type

- I A
- I B
- II A
- II B
- III A
- III B
- IV
- V A
- V B

HVAC Permits

Size of Unit _____

Ton's/BTU's _____

Furnace Type
Standard
High Efficiency

↑↑ PROPERTY ADDRESS/LOCATION

↑↑ Project Description (Include square footage of the AFFECTED AREA)

Estimated Construction Cost (ECC) \$ _____ include all work for which **THIS** permit is issued including any permanent equipment.

(Owner Name)

(Business Name)

↑↑ MORAINÉ PROPERTY/SITE OWNER (per County Auditor) ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

(Contact Name)

(Business Name)

↑↑ TENANT ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

(Contact Name)

(Business Name)

↑↑ GENERAL CONTRACTOR ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

REG-

↑↑ Federal ID #

↑↑ City of Moraine Registration #

(Contact Name)

(Business Name)

↑↑ SUB-CONTRACTOR ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

REG-

↑↑ Federal ID #

↑↑ City of Moraine Registration #

OFFICE USE ONLY-DO NOT COMPLETE

Yes No

City Lot # _____

Zoning District # _____

Variance Required _____

Approved _____ Anthony B. Wenzler, Building & Zoning Administrator

\$ _____
Base Cost

\$ _____
Sq. Ft. Charge/Plan Review

\$ _____
Subtotal

\$ _____
3% State Surcharge

\$ _____
TOTAL PERMIT FEES

Application Date _____

Application # _____

Date Paid _____

Receipt # _____

Permit Date _____

Permit # _____

Permit Closed _____

Paperwork Scanned _____

Destruction Date _____

Faxed NIC _____

Faxed/Emailed Applicant _____

NIC Amt Due _____

NIC Invoice #/Date _____

Date Paid _____