

RESIDENTIAL PERMIT APPLICATION 2/2017

Including but not limited to: New Construction, Remodeling, Electrical Gas Piping/HVAC, Decks, Demolition, Sheds (over 200 sq ft)
PLUMBING PERMITS FOR THROUGH MONTGOMERY COUNTY

NOTICE: NEW CONSTRUCTION, REMODELING, ELECTRICAL, MECHANICAL, DECKS, SHEDS (OVER 200 SQ FT) AND DEMOLITION ALL REQUIRE A SEPARATE APPLICATION TO BE SUBMITTED AND WILL BE ISSUED A SEPARATE PERMIT NUMBER. Building Use & Occupancy Classification, Construction Type, HVAC Permits, Property Address/Location, Project Description, Estimated Construction Cost, Moraine Property/Site Owner, Tenant, Contractor and Sub-Contractor sections must be completed upon submittal or application WILL NOT be accepted. Two sets of detailed drawings must be submitted with this application along with a site plan. Contractor registration requirements must be met and both registration fees and permit fees must be paid at the time of submittal (please call the office before submitting to confirm what your permit fees will be). **CONTRACTORS AND SUB-CONTRACTOR(S)** are required to complete an annual registration. The registration requires a \$40.00 processing fee that is waived if the contractor or sub-contractor is located in the City of Moraine, a copy of your Certificate of Liability Insurance and Workers Compensation along with completing the entire General Contractor/Sub-Contractor sections of this application. **THERE IS NOT A SEPARATE APPLICATION FORM FOR THE REGISTRATION.** Thank you!

Applicant Name (please print) _____

Phone # _____

Applicant Signature (Yes, I have read everything contained in this NOTICE Section and acknowledge what is needed to submit application for permit) _____

Construction Type

I A I B II A II B III A III B IV V A V B

Building Use & Occupancy Classification (per 2007 Ohio Building Code)

Please Circle One

Residential R One Family Residential R Two Family Residential R Three Family

HVAC PERMITS

Size of Unit ↑↑ **Tonnage/BTU's** ↑↑ **Furnace Type (Standard, High Efficiency)** ↑↑

(Owner Name)

(Business Name)

↑↑ **MORaine PROPERTY/SITE OWNER** (per County Auditor) ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

↑↑ **PROPERTY ADDRESS/LOCATION**

↑↑ **Project Description** (Include square footage of the AFFECTED AREA)

Estimated Construction Cost (ECC) \$ _____ include all work for which **THIS** permit is issued including any permanent equipment.

(Contact Name)

(Business Name)

↑↑ **TENANT** ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

(Contact Name)

(Business Name)

↑↑ **GENERAL CONTRACTOR** ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

REG-

↑↑ Federal ID #

↑↑ City of Moraine Registration #

(Contact Name)

(Business Name)

↑↑ **SUB-CONTRACTOR** ↑↑ Phone/Fax

↑↑ Address

↑↑ City, State, Zip

↑↑ Email

REG-

↑↑ Federal ID #

↑↑ City of Moraine Registration #

OFFICE USE ONLY-DO NOT COMPLETE

City Lot # _____	Zoning District # _____	Variance Required _____	Yes No	Approved _____	Anthony B. Wenzler, Building & Zoning Administrator
\$ _____ Base Cost	\$ _____ Sq. Ft. Charge/Plan Review	\$ _____ Subtotal	\$ _____ 3% State Surcharge	\$ _____ TOTAL PERMIT FEES	
Application Date _____	Application # _____	Permit Closed _____	Date Paid _____	Receipt # _____	
Permit Date _____	Permit # _____	Permit Closed _____	Paperwork Scanned _____	Destruction Date _____	
Faxed NIC _____	Faxed/Emailed Applicant _____	NIC Amt Due _____	NIC Invoice #/Date _____	Date Paid _____	